



**CITY OF ST. LOUIS
DEPARTMENT OF FINANCE
OFFICE OF THE SUPPLY COMMISSIONER**

**CAROL L. SHEPARD, CPA
SUPPLY COMMISSIONER**

**FRANCIS G. SLAY
MAYOR**

**1200 MARKET ST RM 324
ST LOUIS MO 63103
PHONE: 314-622-4580
FAX: 314-622-4141**

**ADDENDUM NO. 3
BID OPENING: March 29, 2016**

TO: ALL BIDDERS
FROM: JOHN CASSIDY, BUYER
DATE: March 7, 2016
RE: Auto Parts (Aftermarket)

This addendum is issued prior to bid opening to provide information based on a question received.

Q1: Is a copy of the current contract available for you to email me a copy?

A1: See attached current copy of contract Modification #3 & Extension #2.

All bidders must attach this form to the original Bid/Quote Form. This completed, signed form will serve as acknowledgement that this information has been received.

ADDENDUM RECEIVED AND ACKNOWLEDGED

Name of Firm

Representative

Signature

Date

MODIFICATION #3 & EXTENSION #2 - 6-26-15**Auto Parts (Aftermarket)****Duration: July 15, 2015 to July 14, 2016**

Napa Auto Parts
 3125 Chouteau Avenue
 St. Louis, MO 63103-2907

Buyer: John Cassidy
 (T): 314-622-4596
 (F): 314-622-4141

Document #: 61211; Bond: None
 Contact: Michael Mann
 (T): 314-783-0671 or 314-795-8211
 (F): 314-783-0708
 (E): michael_mann@napasalesteam.com

Cooperative Procurement: Yes
 Payment Terms: 2% 10 Net 30
 Tax Check: 6-24-15
 EPLS Check: 6-24-15

Group Item	Line/ Brand Bid	Price Sheet Number	% Off	Part Number	Sheet Price	Net Price
1a	NAPA	110-5A	56%	1060MP	\$5.18	\$2.28
1b	NAPA	110-5A	56%	3537	\$25.78	\$11.34
1c	NAPA	110-5A	56%	6144	\$11.67	\$5.13
1d	NAPA	Napa 07 AT-5A	15%	1-5918	\$15.69	\$12.55
2a	NAPA	PADSHOE 808-5A	20%	AE7260M	\$40.27	\$32.22
2b	NAPA	PADSHOE 808-5A	20%	AE452R	\$69.56	\$55.65
2c	NAPA	525-5A	22%	86263	\$132.42	\$103.29
2d	NAPA	10-1209-5A	15%	10-2535	\$48.57	\$41.28
3a	NAPA	NACB10181PL	20%	2-18287	\$65.31	\$52.25
3b	NAPA	25751	32%	P74222	\$68.49	\$46.57
4a	NAPA FOUR SEASONS	2007-5A	20%	408559	\$27.65	\$22.12
4b	NAPA FOUR SEASONS	2007-5A	15%	251281	\$187.23	\$159.15
5	NAPA	ARP08-5A	20%	655-1744	\$29.17	\$23.34
6	NAPA	457129-5A	25%	BR930416	\$244.56	\$183.42
7a	NAPA	1070CHAP-5A	20%	265-1631	\$62.07	\$49.66
7b	NAPA MONROE	135-5A	20%	76684	\$41.52	\$33.22

Auto Parts (Aftermarket)....con't.

City Item #	Line/ Brand Bid	Price Sheet Number	% Off	Part Number	Sheet Price	Net Price
7c	NAPA	20-0706-5A	22%	88-278106	\$188.10	\$146.72
7d	NAPA	9409-NMDS	10%	95-9292	\$42.76	\$38.42
8	NAPA GATES	474-9055A	18%	8887	\$15.02	\$12.32
9a	NAPA	481-1302	22%	45005	\$105.80	\$82.52
9b	NAPA	476-9002	25%	385-190	\$12.47	\$9.35
10a	NAPA	NAEN10164PL	20%	GPC106	\$50.91	\$40.73
10b	AC	41-5A	15%	60G	\$9.98	\$8.48
11	NAPA	PUJ904	20%	331	\$14.50	\$12.19
12	NAPA TRICO	N1821	25%	60-018-2	\$7.49	\$5.62
13	NAPA WAGNER	25713	34%	H6054	\$9.75	\$6.59
14	NAPA	PSA07-5A	22%	703-1390	\$6.29	\$4.91
15	NAPA	457151-5A	27%	24017	\$9.51	\$6.94
16	GROTE	N02/N08	10%	44530-3	\$9.89	\$8.90
17	NAPA	PSA07-5A	10%	782-2150	\$.31	\$.28
18	NAPA WALKER	700-5A	15%	45296	\$12.23	\$10.40
19	NAPA	ARP-08-5A	22%	602-2039	\$48.75	\$38.03
20	NAPA	NAPA07AT-5A	20%	1-5404	\$30.64	\$24.51
21	NAPA	WM-806-5A	20%	49-731	\$102.66	\$82.13
22	NAPA	20-0706-5A	22%	81-9290F	\$71.54	\$55.02
23	NAPA TRUCKLITE	N2040	10%	50-97627-3	\$8.86	\$7.97
24	FEL PRO	N700	15%	MS91585	\$11.79	\$10.57

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Miscellaneous Items Discount : List Less 50%
Restock of Current Inventory Charge: 0% Delivery: as per requirements
Disposal of Obsolete/Non-Stocked Inventory Charge: 0%

ORDERING & DELIVERIES

Parts will be delivered by the Vendor F.O.B., to the following garages. On occasion, parts will be pick-up at the Vendor's place of business by authorized representatives.

Hampton Garage 1900 Hampton Avenue St. Louis, MO 63139	Chain of Rocks Garage 10450 Riverview Dr. St. Louis, MO 63147
North Refuse Garage 100 E. Grand Ave. St. Louis, MO 63147	Howard Bend Garage 14769 Olive Blvd. Chesterfield, MO 63017
South Refuse Garage 4100 South First St. St. Louis, MO 63118	Lambert Airport Garage 10701 Lambert International Blvd. St. Louis, MO 63145

- Two deliveries per day must be scheduled for all locations. Parts ordered by 8:00 A.M. will be delivered by 10:00 A.M. Parts ordered by 11:30 A.M. will be delivered by 1:30 P.M.
- A third daily delivery must be made regularly for the Airport, and Hampton garages. Parts ordered by 3:00 P.M. will be delivered by 5:00 P.M. at the same contract terms, conditions, and prices.
- "Will Call" parts requested during normal retail hours will be available for pick-up within thirty (30) minutes.
- On rare occasion, the City may need parts to support emergency operations after hours, weekends, or holidays. Vendor must respond to "will call" requests at a site within the City of St. Louis within one (1) hour.
- Unusual parts not stocked within the St. Louis area are to be delivered within two working days of request. Freight shall be paid by the Vendor.
- All parts will be delivered in manufacturers' original cartons with original bar coding. Bar coding (Code 39, UPC-A, or EAN-13) **is required** for **all** parts to facilitate inventory control.
- Vendor must be able to accept faxed & internet orders and confirm receipt of orders via fax to the ordering garage within one hour.
- Vendor must provide toll-free telephone, fax & computer access lines from all City locations.

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Quarterly Reports: Vendor shall provide reports by January, April, July and October 15th of each year to the Supply Buyer. Reports should detail contract items purchased including price (unit and total), quantity and ordering department. The City of St. Louis will not pay for these reports.

Note: Payments hereunder are subject to annual appropriation.

Price Escalation: Prices quoted must be firm for one (1) year from date of award. The vendor must provide notification of any proposed price increase **forty-five (45)** days prior to the proposed effective date. The amount of the increase shall not exceed actual documented increase in Vendor's Direct Cost and shall not ever total more than 5% in any one year. To request a price increase, the Vendor must submit a letter setting the amount of the increase, along with an itemized list of any increased prices, showing the Vendor's current price, revised price, the actual dollar difference and the percentage of the price increase by line item. Documentation from the Vendor's supplier(s) showing the actual dollar increase/decrease to the Vendor must accompany this request. Such documentation from the Vendor's supplier must clearly show the dollar increase incurred by the Vendor on the applicable Contract per item bid. The letter and documentation shall be sent to the following address: Supply Commissioner, City of St. Louis, 1200 Market Street, Room 324, St. Louis, MO 63103. If the Supply Commissioner approves the increase, the Vendor will be notified in writing; no price increase will be effective until the Vendor receives this notice.

Subletting: Subletting or assigning of any bid under these specifications, or any contract to a successful bidder under these specifications, cannot be made without the approval of the City.

Termination: The City of St. Louis Missouri reserves the right to cancel this contract by giving 30 days written notice at the Contractor's regular mailing address.

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